

U.S. Small Business Administration

### **Special Considerations for Guam**

Small Business Concerns that are based on Guam must input the information below in Section A of the HUBZone Application.

“Sec. 10203 of The DOT reauthorization bill, Safe, Accountable, Flexible, Efficient Transportation Equity Act signed by the President on 8/10/05 provides that the entire island of Guam is a qualified HUBZone.”

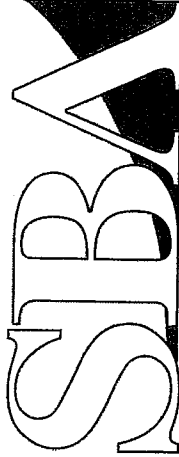
### **Special Considerations for the CNMI**

Small Business Concerns that are based in the CNMI must input the information below in Section A of the HUBZone Application.

“Sec. 10203 of The DOT reauthorization bill, Safe, Accountable, Flexible, Efficient Transportation Equity Act signed by the President on 8/10/05 provides that the entire CNMI is a HUBZone.”

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[www.sba.gov/localresources/district/gu](http://www.sba.gov/localresources/district/gu)

### **Your Small Business Resource**

Every day, the U.S. Small Business Administration and its nationwide network of partners help millions of potential and current small business owners start, grow and succeed.

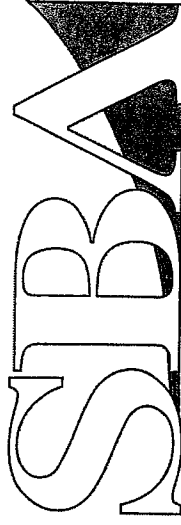
Resources and programs targeting small businesses provide an advantage necessary to help small businesses effectively compete in the marketplace and strengthen the overall U.S. economy.

SBA offers help in the following areas:

- Starting a Business
- Financing a Business
- Growing a Business
- Opportunities in Contracting
- Recovering From Disaster
- A Voice for Small Business in Government

Visit SBA online at [www.sba.gov](http://www.sba.gov) for 24/7 access to small business news, information and training for entrepreneurs.

All SBA programs and services are provided on a nondiscriminatory basis.



U.S. Small Business Administration

## **Historically Underutilized Business Zone**

## **Community Based Empowerment Employment Enterprise**



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## **HUBZone Empowerment Contracting Program**



### **Background**

The HUBZone program was enacted into law as part of the Small Business Re-authorization Act of 1997. This program seeks to encourage economic development in historically underutilized business zones – or HUBZones – through the establishment of preferences for award of Federal contracts to small businesses located in these areas.

The SBA regulates and implements the program, determines which businesses are eligible to receive HUBZone contracts, maintains a listing of qualified HUBZone small businesses federal agencies can use to locate vendors, and adjudicates protests of eligibility to receive HUBZone contracts.

The HUBZone contracting goal is 3% of all prime contract dollars should go to HUBZone certified small business concerns.

Subcontracting plans are required to have HUBZone goals as well.

## **HUBZone Contracting Program Requirements**

### **Requirements**

To qualify for the program, a business must meet the following criteria:

It must be a small business by SBA standards;

Its principal office must be located within a "Historically Underutilized Business Zone." [Guam and the Commonwealth of the Northern Mariana Islands (CNMI) have been declared HUBZones.]

It must be at least 51% owned and controlled by one or more U.S. citizens, a Community Development Corporation or an Indian tribe; and  
At least 35% of its employees must reside in a HUBZone.

### **How to Apply**

To apply, use the electronic application on the HUBZone website at: [www.sba.gov/hubzone](http://www.sba.gov/hubzone)

### **Prerequisites**

Registered in Central Contractor Registration (CCR) & the Dynamic Small Business Search Engine (DSBS)

## **HUBZone Contracting Program Benefits**

### **Competitive**

HUBZone contracts can be awarded if the contracting officer if at least two qualified HUBZone small business concerns (SBCs) will submit offers and that the contract will be awarded at a fair market price.

### **Sole-source**

HUBZone contracts can be awarded if the contracting officer determines that:

one qualified HUBZone SBC is responsible to perform the contract,

two or more qualified HUBZone SBCs are not likely to submit offers and

the anticipated award price of the proposed contract, including options, will not exceed:

--- \$5,000,000 for a requirement within the North American Industry Classification System (NAICS) code for manufacturing or

--- \$3,000,000 for a requirement within all other NAICS codes

### **Full and open**

competitive contracts can be awarded with a price evaluation preference. The offer of the HUBZone small business must not be 10 percent higher than the offer of a non-small business.